



London Design & Engineering UTC

Admissions Policy for September 2027

Prepared by	Gloria Gold, Deputy Head – Pastoral
Team acknowledgements	Sonya D’Arcy-Kilroy – Admissions Lead
Date Last Approved	18 December 2025
Policy Approved by	Board of Directors
Version	8.1
Next Policy Review Date	December 2026

Contents

1.	Introduction	1
2.	The Published Admission Number (PAN)	2
3.	The Admissions Application Process	2
4.	Equal Opportunities	6
5.	Notification of Admission Decisions	6
6.	Waiting Lists	6
7.	In-Year Admissions	6
8.	Appeals	7

1. Introduction

The London Design and Engineering UTC (LDE UTC and LDEUT6) is an industry-led, high-tech college that provides excellence in technical education for young people in East London, enabling seamless progression into higher education and fulfilling employment. The curriculum is delivered through interesting and exciting employer-led projects, enabling learning by doing rather than listening. Learning content is relevant and memorable, boosting learners' academic achievements. Learners receive expert careers advice from employer partners and the university sponsor, coupled with mentoring, site visits and work placements. Employer partners include Thames Water, Costain, Skanska, Fujitsu, the University of East London and many more.

The LDE UTC provides a unique pledge to all of its learners to help them move on to a degree course at a university of their choice, an offer of employment or an apprenticeship with one of its many partners when leaving the UTC. The Admissions Policy reflects these aims and aspirations.

The LDE UTC, situated in the London Borough of Newham, is within easy reach of Waltham Forest, Hackney, Barking & Dagenham, Redbridge and Havering. The UTC is easily accessed from other parts of London and Essex by extensive rail and local bus links. The LDE UTC serves London's most diverse local communities and emphasises significantly increasing the proportion of young women taking up careers in engineering.

The LDE UTC will provide places for young people aged 13 to 19, and the admissions arrangements for Year groups 9 and 12 for September 2027 are set out in this policy. Full details are also available on the LDE UTC website at: www.ldeutc.co.uk

As the admissions authority, the LDE UTC Trust, in order to fulfil the vision and purposes of the UTC, will administer a fair, transparent and objective policy that complies with the School Admissions and Admissions Appeals Codes as they apply to University Technical Colleges (UTCs).

2. The Published Admission Number (PAN)

The LDE UTC at full capacity has learners in total.

The LDE UTC has a PAN of 80 learners for admission into Year 9 (age 13) for September 2027.

The LDE UTC’s Post-16 PAN for applicants into Year 12 (age 16) is 350 for September 2027.

	PUBLISHED ADMISSIONS NUMBER (PAN)					
ENTRY into the UTC	2022	2023	2024	2025	2026	2027
Year 9 (age 13)	80	80	80	80	80	80
Year 12 (age 16)	180	180	180	180	350	350
Total	260	260	260	260	430	430

If less than 100% of the UTC’s own Year 11 learners transfer into Year 12, additional external learners will be admitted until Year 12 is full.

3. The Admissions Application Process

The LDE UTC aims to be a mixed-ability and mixed-gender institution. We want to admit learners from across a broad range of abilities, and to achieve a 50:50 mix of female and male learners, if possible. The admissions policy and oversubscription criteria have therefore been designed to try and achieve this, whilst remaining compliant with all admissions codes and regulations.

Year 9 Applications for 2027 - Deadline for September 2027 is **Friday 8th January 2027**

For entry into Year 9 in September 2027, parents will apply directly to the UTC using the LDE UTC Year 9 online application form, which is available from the LDE UTC website at:

www.ldeutc.co.uk/join-at-13.aspx

Please Note:

All learners with an Educational Health and Care Plan (EHCP) will be admitted to the LDE UTC when it is named in the plan and **subject to the college being able to meet the specific needs of the learner**, following consultation with the Local Authority

All applicants will be admitted if fewer applications than the PAN are received. Where the LDE UTC receives more applications than it has places available, the following criteria will apply.

Oversubscription Criteria for Year 9 in 2027

When the LDE UTC is oversubscribed, priority will be given within each band to:

Looked after children and previously looked after children. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order, including those who appear to LDE UTC, to have been in state care outside of England and ceased to be in state care as a result of being adopted.

An adoption order is an order under the Adoption Act 1976 (see Section 12 Adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 Adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989, as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Definition of a looked-after child

A looked-after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

1. *To address the gender imbalance in engineering and to encourage a balanced intake of learners when oversubscribed, children will then be admitted as follows:*
2. **Girls.** *Up to 50% of the remaining places will be allocated to girls in the following priority order:*
 - i. **Children with a social or medical reason whose needs will be best met by the UTC.** *(The LDE UTC can only give priority to children under this criterion if it is supported by written evidence from a medical professional or social worker, saying why the LDE UTC is the most suitable placement for the child and that their medical or social grounds are such that they cannot be met sufficiently at another school.)*
 - ii. **Siblings of children who will still be attending the UTC in the academic year of admission.** *(Siblings include step, adopted or foster brothers and sisters living in the same family unit on 1st September in the year of admission.) Applications for children of multiple births (twins, triplets, etc.) will be treated as a single application. This might take the UTC above its PAN.*
 - iii. **Children of Staff:** *Children of current permanent members of staff who: - have been directly employed at the school for a minimum of two years at the time that the application is made (this rule cannot be applied until staff have been employed at the school for two years), or - have been recruited to fill a vacant post for which there is a demonstrable skills shortage. The absolute authority of the Board of Directors of the LDE UTC will determine this shortage. The child in question must reside permanently with the member of staff and must have been doing so for two years by the time of application.*

- iv. **Random allocation using Catchment Area Bands.** The remaining places within the PAN will be allocated by random allocation for each of the three concentric circular bands measured from the main gate of the LDE UTC site in 50%, 40%, 10% proportions. Band A is less than 4.5 miles; Band B is less than 10.5 miles, and Band C is all areas beyond that. **See diagram below.** A person independent of the LDE UTC will supervise the random allocation process.



Inner circle – within a 4.5-mile radius of London Design and Engineering UTC

Outer circle – within a 10.5-mile radius of London Design and Engineering UTC

Beyond the outer circle – Other boroughs of London and beyond

A learner's home address is the address at which he or she lives on 1st September in the year of admission for the majority of the time, or in the case of equally shared addresses, the address at which the learner is registered with their GP.

In the case of all learners' residences (houses, flats or multiple occupancy buildings), measurement will be taken from the main entrance of the building of residence to the main entrance of the LDE UTC in a straight line. Distances will be measured using the local authority's protocol.

3. **Boys.** – *The remaining places will be allocated to boys. Boys will be admitted in the same priority order as set out above under the Girls' criteria.*

If the places allocated to one gender are undersubscribed, then they will be allocated to the other gender.

Tiebreak Procedure

In the event of two or more applicants who cannot otherwise be separated, a process overseen by someone independent of the LDE UTC will allocate priority for places randomly.

Admission for Post-16 Provision

Applications for a place at age 16 should be made directly to the UTC using the LDE UT6 Year 12 online admissions application form, which is available from the LDE UTC's website at: www.ldeutc.co.uk/join-at-16.aspx

For post-16 entry, priority will be given to LDE UTC Year 11 learners applying to transfer to Year 12 at the LDE UTC, provided they meet the minimum academic or vocational criteria. These criteria will be the same for learners at the UTC and external applicants. These are:

- For Level 3 courses: 5+ GCSEs at grades 9 to 5 or Level 2 vocational diploma equivalents
- For Level 2 courses: 5+ GCSEs at grades 9 to 1

The LDE UT6 will admit any learner to post-16 provision with an Educational Health Care Plan where the plan names the UTC and **where the LDE UT6 is able to meet their specific educational needs**, following consultation with the relevant Local Authority. Learners with EHCPs will need to meet the minimum entry requirements for the subjects they wish to pursue in Post 16

In addition to the post-16 minimum academic entry requirements, learners may need to satisfy minimum entrance requirements to the specific courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements, they will be given the option of pursuing any alternative courses the UTC offers for which they meet the minimum academic requirements. All course requirements are published annually on the UTC's website. Applicants may also contact the LDE UT6 for information.

When Year 12 is undersubscribed, all applicants meeting the appropriate minimum academic entry requirements will be admitted. Where there is oversubscription for available post-16 places by qualified external applicants, the oversubscription criteria for age 13 entry (above) will be applied.

External applications for a place at age 16 at the LDE UT6 should be made directly to the UTC using the Year 12 online application form, which is available from the LDE UTC's website at: www.ldeutc.co.uk/join-at-16.aspx

The deadline for external applications for Post-16 courses starting in September 2027 is Friday, 29th January 2027.

4. Equal Opportunities

The LDE UTC and LDE UT6 are committed to equal opportunities and admit learners across the full spectrum of competencies to ensure a wide range of abilities of learners when oversubscribed.

5. Notification of Admission Decisions

For learners entering the LDE UTC on 1st September 2027, aged 13, decision letters will be sent to parents on or after **2nd March 2027**.

For learners entering the LDE UT6 on 1st September 2027 at age 16, decision letters will be sent to learners and parents on or before **30th April 2027**.

Where it is found that the LDE UTC or LDE UT6 has made an offer as a result of a fraudulent or intentionally misleading application, which has denied a place in the college to a learner with a legitimate claim, the offer of a place will be withdrawn.

6. Waiting Lists

Waiting lists complying with the LDE UTC's admissions criteria will be applied to all oversubscribed places and not based on the date of application. Waiting lists will be held for a minimum of one term. Where parents have submitted a transfer form before the closing date, but then change their preference to another school or college after the closing date, this will be treated as a "late" application.

7. In-Year Admissions

Learners will be admitted into the LDE UTC and LDE UT6 at the start of the Autumn Term in each UTC year, although there may be some exceptional circumstances when learners transfer during an academic year. Parents seeking in-year admissions should contact the college directly in the first instance. They will then be directed to the LDE UTC's In-Year Application Form. If the LDE UTC has more applications than places available, then the oversubscription criteria for age 13 entry (above) will be applied.

Fair Access Protocol information

All local authorities must have a Fair Access Protocol to ensure that unplaced pupils and vulnerable children, and those who have difficulty securing a school place in a year, are allocated a place as quickly as possible. This Protocol must be developed in partnership with schools in the area and agreed upon by the majority of those schools. The London Design and Engineering UTC has adopted the London Borough of Newham's Fair Access Protocol. For full details and more information on how places at this college may be offered via this Protocol, visit: [London Borough of Newham's Fair Access Protocol](#)

8. Appeals

Any parent or learner refused an offer of a place at the LDE UTC or LDE UT6 has the right of appeal to an independent appeals panel established by the LDE UTC. Parents and/or learners can lodge an appeal by writing within 20 school days to the LDE UTC Admissions Clerk, who will give them at least 10 school days' notice of their appeal hearing. The appeals timetable is published on the LDE UTC website.

Details on admissions appeals can be found in the school Admission appeals code, which can be found using the following link: www.gov.uk/government/publications/school-admissions-appeals-code

Appeals will be co-ordinated and managed by an independent person.