



# London Design & Engineering UTC

## Pupil Premium Policy

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Acknowledgements	Leadership Team
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Policy Approved by	Board of Directors
Version	3.0
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## Version Control Table

Version	Date	Amended by	Rationale
2.1	01/09/2020	Gloria Gold	Revised draft following scheduled review
3.0	24/09/2020		Version approved by the Board of Directors

**Guidance on version Control:**

*The above is an example of how to complete the Version control table.*

*Versions are 0.1, 0.2 etc until such point as the document is approved. Then it becomes version 1.0.*

*Subsequent edited versions become 1.1, 1.2, or if it's a major update, 2.0. Do not worry about the numbers going up and up its about getting the policy right – it's all fine.*

# PUPIL PREMIUM POLICY

## Policy Coverage

THE POLICY APPLIES OR COVERS THE FOLLOWING GROUPS			
Type of Learner	Tick (✓)	Type of Stakeholder	Tick (✓)
Key Stage 3 (KS3) Carousel	✓	Teaching Staff	✓
Key Stage 4 (KS4) GCSE	✓	Education Support Staff	✓
Key Stage 5 (KS5) Level 2		Administrative Support Staff	✓
Key Stage 5 (KS5) Level 3		Directors	✓
Key Stage 5 (KS5) A Levels		Employers	
Apprentices		Visitors / Contractors	

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## 1. Policy Aims

This policy aims to:

- Provide background information about the Pupil Premium grant so that all members of the College community understand its purpose and which learners are eligible.
- Set out how the LDE UTC will make decisions on Pupil Premium spending.
- Summaries the roles and responsibilities of those involved in managing the Pupil Premium at the LDE UTC.

## 2. Legislation and Guidance

This policy is based on the [pupil premium conditions of grant guidance \(2017-18\)](#), published by the Education and Skills Funding Agency.

It is also based on guidance from the Department for Education (DfE) on [virtual school heads' responsibilities concerning the pupil premium](#), and the [service premium](#).

In addition, this policy refers to the DfE's information on [what academies should publish online](#), and complies with our funding agreement and articles of association.

## 3. Purpose of the Grant

The Pupil Premium grant is additional funding allocated to publicly funded schools to raise the attainment of disadvantaged learners and support learners with parents in the armed forces.

LDE UTC will use the grant to support these groups, which comprise learners with a range of different abilities, to narrow any achievement gaps between them and their peers.

We also recognise that not all learners eligible for Pupil Premium funding will have lower attainment than their peers. In such cases, the grant will be used to help improve learners' progress and attainment so that they can reach their full potential.

## 4. Use of the Grant

The funding is used to support key posts and to fund intervention strategies. The Vice Principal – Personal Development will liaise with the Chief Finance Officer when additional needs arise. The Vice Principal – Personal Development is responsible for the quality assurance of the interventions and will report back to all parties named and to the Board of Directors.

A report to parents will also be available on the College website. These reports will include;

- The amount of Pupil Premium funding in the current year.
- Details of future spend.
- Details of how the previous year's funding was spent.
- The impact on the educational attainment of learners identified as Pupil Premium.

## 4.1 Allocation of Funding and Funding Requests

Pupil Premium funds can be accessed for a number of initiatives dependent upon learner needs. Requests for funding should be made in writing to the Vice Principal – Personal Development. Some funding will be allocated from the overall Pupil Premium budget for the provision of additional staff who will provide additional services in the College, for example the recruitment of a specialist SEN teacher. All funding allocated in this way will be calculated on a pro rata basis amongst all of the learners in receipt of Pupil Premium funding. Funding can also be requested for the following list of things (this is not exhaustive and will depend upon individual circumstances):

- 1:1 learning support
- Literacy support programme
- Small group teaching support
- Access to Newham Attendance Services
- Revision guides and examination help
- Support with extra-curricular trips and visits

Information on the UTC's use of the Pupil Premium will be published on the College website in line with the requirements set out in the UTC's Funding Agreement and the DfE's guidance on what academies should publish online.

Information on how LDE UTC uses the Pupil Premium funding is available on the College website.

## 5. Eligible Learners

The Pupil Premium grant is allocated to the College based on the number of eligible learners in Years 9, 10 and 11. Eligible learners fall into the categories explained below.

### 5.1 Ever 6 free school meals

Learners recorded in the most recent January school census who are known to have been eligible for free school meals at any point in the last 6 years (as determined by the DfE's latest conditions of grant guidance).

This includes learners first known to be eligible for free school meals in the most recent January census.

It does not include learners who received universal infant free school meals but would not have otherwise received free lunches.

### 5.2 Looked after children

Learners who are in the care of, or provided with accommodation by, a local authority in England or Wales.

### 5.3 Post-looked after children

Learners recorded in the most recent January census and alternative provision census who were looked after by an English or Welsh local authority immediately before being adopted, or who left local authority care on a special guardianship order or child arrangements order.

## 5.4 Ever 6 service children

Learners:

- With a parent serving in the regular armed forces
- Who have been registered as a 'service child' in the school census at any point in the last 6 years (as determined by the DfE's latest conditions of grant guidance), including those first recorded as such in the most recent January census.
- In receipt of a child pension from the Ministry of Defence because one of their parents died while serving in the armed forces

## 6. Roles and Responsibilities

### 6.1 The Principal and Senior Leadership Team

The Principal and senior leadership team are responsible for:

- Keeping this policy up to date, and ensuring that it is implemented across the UTC
- Ensuring that all UTC staff are aware of their role in raising the attainment of disadvantaged learners and supporting those learners with parents in the armed forces.
- Planning Pupil Premium spending and keeping this under constant review, using an evidence-based approach and working with virtual school heads where appropriate.
- Monitoring the attainment and progress of learners eligible for the Pupil Premium to assess the impact of the College's use of the funding
- Reporting on the impact of Pupil Premium spending to the Board of Directors on an ongoing basis.
- Publishing information on the College's use of Pupil Premium on the LDE UTC website, as required by our Funding Agreement and in line with guidance from the DfE.
- Providing relevant training for staff, as necessary, on supporting disadvantaged learners and raising attainment.

### 6.2 Directors

The Board of Directors is responsible for:

- Holding the Principal to account for the implementation of this policy.
- Ensuring the College is using Pupil Premium funding appropriately, in line with the rules set out in the conditions of grant.
- Monitoring the attainment and progress of learners eligible for the Pupil Premium, in conjunction with the Principal, to assess the impact and effectiveness of the UTC's use of the funding.
- Monitoring whether the College is ensuring value for money in its use of the Pupil Premium.
- Challenging the Principal to use the Pupil Premium in the most effective way.

- Setting the UTC's ethos and values around supporting disadvantaged members of the College community

### 6.3 Other UTC Staff

All LDE UTC staff are responsible for:

- Implementing this policy on a day-to-day basis.
- Setting high expectations for all learners, including those eligible for the Pupil Premium.
- Identifying learners whose attainment is not improving in response to interventions funded by the Pupil Premium, and highlighting these individuals to the senior leadership team.
- Sharing insights into effective practice with other College staff.

### 6.4 Virtual School Heads

Virtual School Heads are responsible for managing Pupil Premium funding for children looked after by a local authority, and allocating it to schools. Their responsibilities include, but are not limited to:

- Identifying the eligible looked after children and informing the local authority.
- Making sure methods for allocating and spending ensure that looked after children benefit without delay.
- Working with each looked after child's educational setting to put together a personal education plan, agree how Pupil Premium funding will be spent to meet the need identified in this plan, and ensure the funding is spent in this way.
- Demonstrating how Pupil Premium funding is raising the achievement of looked after children.

Virtual School Heads are in charge of promoting the educational achievement of all the children looked after by the local authority they work for.

## 7. Monitoring Arrangements

This policy will be reviewed annually by the Vice Principal – Personal Development and Wellbeing. At every review, the policy will be shared with the Board of Directors.