

Dear Parents and Carers,

13 March 2020

COVID-19

The college continues to follow the advice given by the Government which is updated daily on <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19>. Learners who are showing symptoms of a new persistent cough and/or a high temperature should remain at home for at least seven days and guidance is provided here <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-people-with-confirmed-or-possible-coronavirus-covid-19-infection>. As an extra precaution we will also be looking carefully at any trips coming soon and these may well be postponed.

To ensure staff and learners can self-isolate without having a detrimental effect on learning, at such a crucial point in the academic calendar, we have decided to implement our contingency plan with immediate effect. This means that **all learners and staff should attend college as normal** unless they are experiencing one or more of the Covid-19 symptoms upon which case self-isolation should be adhered to with immediate effect. Whilst self-isolating with mild symptoms staff and learners are required to work from home.

Teachers will set all work for every lesson through their subject padlets and Show My Homework, and learners are expected to complete the work set. Learners will need to submit their work through SMHW / Teams / Turnitin. Teachers will provide feedback through SMHW, which will confirm work has been submitted, and state the Independent Learning (IL) 1-4 grade for each lesson. Work will be set by 8.30am every morning and teachers will check each day (between 8.30 – 9am) that all learners have submitted the work for the previous day.

Please note that you should always inform the college of any absence on absence@ldeutc.co.uk stating the reason for absence.

Kind Regards



Geoffrey Fowler,
Principal